

West Oxfordshire Community Transport Limited

Agenda for the annual general meeting to be held at The Corn Exchange, Market Square, Witney, OX28 6AB on Thursday 18 August 2022 at 6.30pm

1. Welcome and introduction
2. Minutes of AGM held on 21 August 2021
3. Matters arising from those minutes
4. To receive (in accord with Rule 24(a)) the annual report and financial statements for the year ended 28 February 2022
5. To disapply the requirement for an audit of the financial statements for the year ending 28 February 2023
6. To effect changes to the wording of the rules of West Oxfordshire Community Transport Ltd to permit the appointment of a Secretary who is not a Director of the Company. To effect this, it is proposed to change Rule 83 to the following:

“The Board shall elect from among their own number a chairperson and such other Officers as they may from time to time decide. These Officers shall have such duties and rights as may be bestowed on them by the Board or by law and any Officer appointed may be removed by the Board. A serving Officer who is not re-elected to the Board at the annual general meeting shall nevertheless continue in office until the first Board meeting following the annual general meeting.”

In addition, a new Rule 83 A is proposed as follows:

“The Board shall elect a Secretary. This Officer shall have such duties and rights as may be bestowed on them by the Board or by law and may be removed by the Board.”

7. Election of directors – declaration of results
8. Fundraising
9. Operations and premises
10. Questions
11. Any other business
12. Close